

Friends of the Wescott Library
ANNUAL MEETING MINUTES
May 13, 2024

The Friends of the Wescott Library is ...dedicated to the assistance of the Wescott Branch of the Dakota County Library System in its mission to support lifelong learning for county residents of all ages.

Call to Order: 6:30 pm

Members Present

John Elliott, Ann Dixon, Karen Gauthier, Kathy Kletscher, Nancy Lamers, Mandi Lancette, Julie Mulligan

Members Not Present

Robin Jones, Connie Powell, Kay Wernecke

Wescott Library Liaison

Amanda Feist, Branch Manager

Guest - Marz Helm, Youth Services Librarian

Handout

2023-2024 Friends of the Wescott Library Annual Report

Secretary Report – Nancy Lamers

The motion made by Julie, seconded by Ann, to approve the March 18, 2024, minutes was unanimously approved.

Treasurer Report – Julie Mulligan

Tonight Julie delivered a \$1,000.00 check for Book Group kits. The Board approved the \$1,000.00 request at its January meeting. Going forward, John will include \$1,000.00 in future operating budgets.

Annual Statement

Balance on Hand as of 5/01/23: \$ 51,075.16

Total Income: \$ 20,124.27

Total Expense: \$ 20,018.67

Less allocated funds: \$ (16,779.33)

Ending Balance at 4/30/2024: \$ 51,180.76

Current available funds 4/30/24: \$ 34,401.43

Book Sale revenue:	Spring 2024	\$9,286.36
	Fall 2023	\$7,644.45
	Spring 2023	\$6,640.83
	Fall 2022	\$6,314.73
	Spring 2022	\$7,191.65

The motion made by Mandi, seconded by Karen, to approve Treasurer's report was unanimously approved.

Membership Report – Kathy Kletscher

The complete Membership Report is included in the 2023-2024 Friends Annual Report.

Reviewed the Friends Membership brochure and proposed changes.

Currently 150 members.

Marketing and Publicity Report – Karen Gauthier

Discussed survey "How did you hear about the sale?" and the placement of sale signs.

Book Sale – Kay Wernecke

Book Sale pricing discussed.

After Spring Sale – approximately 150 boxes of books went to Good Will.

Wescott Branch Report – Amanda Feist

Amanda’s update:

- Gate counts were good during the Spring Sale; the Library staff compares the gate count (number of persons entering) on sale dates to comparable days preceding the sale. The rise/difference between Sale dates and usual gate dates is attributed to persons attending the Sale.
- New Teen display fixtures are in use in the gateway to the teen area.
- Books on Tap - the Library hosts a science fiction/fantasy book club at the Eagan Arms Public House.

Old Business – John Elliott

None

New Business – John Elliott

FUNDING REQUEST(S):

- These Funding Requests were added to the Friends 2024-25 operating budget:
Funding for business newspaper publications (\$500.00); Elementary School Lunch and Learn (\$2,000.00); and the Homeschool STEM Series (\$2,900.00).

NEW ANNUAL REPORT

The Friends’ 2023-2024 Annual Report was distributed.

2024-2025 Operating Budget

The proposed FY25 operating budget was reviewed and amended/increased. Julie made a motion, with a second from Kathy, to adopt the proposed Budget of \$26,012. The motion carried unanimously.

ELECTION OF OFFICERS

A motion made by Kathy to accept the Board of Directors slate was seconded by Karen and unanimously approved.

Friends FY25 slate of officers:

President	John Elliott
Vice President Publicity, Marketing	
Co-Vice President Book Sale	Kay Wernecke, Robin Jones
Vice President Membership	Kathy Kletscher
Treasurer	Julie Mulligan
Secretary	Nancy Lamers
Members-at-Large	Ann Dixon
	Karen Gauthier
	Mandi Lancette

Meeting Adjourned: 7:50 pm

NEXT MEETING: SEPTEMBER 9, 2024

Board Meeting Dates:

2024: September 9, November 18 (Library closed 11/11/24)

2025: January 13, March 10, Annual Meeting May 12

Book Sale Dates

2024: October 6-13 set up & sale

**Friends of the Wescott Library
Meeting Agenda
May 13, 2024 6:30 p.m.**

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Call to Order and Welcome	John Elliott
Secretary's Report	Nancy Lamers
Treasurer's Report	Julie Mulligan
Marketing Report	Karen Gauthier
Membership Report	Kathy Kletscher
Committee Reports Booksale	John Elliott
Wescott Branch Report and Funding Requests	Marz Heim/Amanda Feist
Old Business	
New Business 2024-25 operating budget Officer Election	
Adjourn	

2023-2024 Board Meeting Dates

Sept 11, 2023
Nov 13, 2023
Jan 8, 2024
Mar 11, 2024
May 13, 2024

2024-2025 Board Meeting Dates:

Sept 9, 2024
Nov 18, 2024 (moved, Library closed 11/11/24)
Jan 13, 2025
Mar 10, 2025
May 12, 2025 – Annual Meeting