

# Friends of the Wescott Library

## MEETING MINUTES

November 13, 2023

The Friends of the Wescott Library is ...dedicated to the assistance of the Wescott Branch of the Dakota County Library System in its mission to support lifelong learning for county residents of all ages.

**Call to Order: 6:32 pm**

### Members Present

John Elliott, Ann Dixon, Karen Gauthier, Kathy Kletscher, Nancy Lamers, Julie Mulligan,

### Members Not Present

Robin Jones, Mandi Lancette, Connie Powell, Kay Wernecke

### Wescott Library Liaison

Amanda Feist, Branch Manager

### Guests

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### Secretary Report – Nancy Lamers

The motion made by Julie, seconded by Karen, to approve the September 2023 minutes was unanimously approved.

### Treasurer Report – Julie Mulligan

#### Current budget

|                                   |                |
|-----------------------------------|----------------|
| Balance on Hand as of 9/11/2023:  | \$ 46,223.01   |
| Current Income:                   | \$ 8,909.49    |
| Current Expenses:                 | \$ 1,692.26    |
| Less allocated funds:             | \$ (19,177.99) |
| Current available funds 11/13/23: | \$ 34,262.25   |

The motion made by Nancy, seconded by Kathy, to approve the Treasurer's November 2023 report was unanimously approved.

|                    |             |            |
|--------------------|-------------|------------|
| Book Sale revenue: | Fall 2023   | \$7,632.45 |
|                    | Spring 2023 | \$6,640.83 |
|                    | Fall 2022   | \$6,314.73 |
|                    | Spring 2022 | \$7,191.65 |
|                    | Fall 2021   | \$5,368.96 |

### Publicity, Marketing – Karen Gauthier

- Marketing campaign completed for Fall Book Sale
- Published Fall edition Friends Newsletter
- Email communications to Friends on events/volunteer opportunities

**Membership Report – Kathy Kletscher**Memberships as of November 2023

|                |           |
|----------------|-----------|
| Student        | 2         |
| Individual     | 120       |
| Family         | 20        |
| <u>Sponsor</u> | <u>11</u> |
| Total          | 153       |

- Wrote a thank you letter to acknowledged a generous donation

**Book Sale – Submitted by Kay Werneke**

- Fall book sale was a success; thank you to volunteers and everyone involved.

**Wescott Branch Report – Amanda Feist**

Amanda's update:

- Wescott Library is a polling site. November 7, 2023 there were 2,350 total visits to the Library. The surge is attributed to voters as well as Library users entering the building.
- Wescott Branch staff's recent workplan meeting identified priorities for the upcoming year.
- Project Completed - Wescott Library's microfilm collection was recently inventoried and organized by Jennifer Lehfeldt, Library Practicum Student. The 20 hour project eases access to Dakota County Tribune (1884 – 2008), Pioneer Press & St Paul Dispatch; Minneapolis Tribune & Star Tribune; and Eagan Sun, Sun Chronicle, Sun Current, This Week. The microfilm collection is accessed with the Library's ST ViewScan 4 Digital Microform Reader/Printer/Viewer Scanner system that was purchased in 2021 with a Minnesota Historical Society Grant.

**Old Business – John Elliott**

None

**New Business – John Elliott**

Funding Requests

- The motion made by Julie, seconded by Karen, to authorize \$ 4,518.00 for the purchase of six BioFit Book Trucks was unanimously approved.
- The motion made by Kathy, seconded by Ann, to authorize \$700.00 for the purchase of an A Frame Display Rack was unanimously approved.

**Meeting Adjourned: 7:14 pm**

**NEXT MEETING: JANUARY 8, 2024**

**Board Meeting Dates:**

**2023:** September 11, November 13

**2024:** January 9, March 11, Annual Meeting May 13

**Book Sale Dates**

**2024:** Spring April 7-14; Fall October 6 - 13, 2024

**Friends of the Wescott Library  
Meeting Agenda  
November 13, 2023 6:30 p.m.**

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|   |                 |
|---|-----------------|
| <b>Call to Order and Welcome</b>                  | John Elliott    |
| <b>Guest: Margaret Stone</b>                      |                 |
| <b>Secretary's Report</b>                         | Nancy Lamers    |
| <b>Treasurer's Report</b>                         | Julie Mulligan  |
| <b>Marketing Report</b>                           | Karen Gauthier  |
| <b>Membership Report</b>                          | Kathy Kletscher |
| <b>Committee Reports</b>                          |                 |
| Booksale  | Kay Wernecke    |
| <b>Wescott Branch Report and Funding Requests</b> | Amanda Feist    |
| <b>Old Business</b>                               |                 |
| <b>New Business</b>                               |                 |
| <b>Adjourn</b>                                    |                 |

**2023-2024 Board Meeting Dates**

Sept 11, 2023

Nov 13, 2023

Jan 8, 2024

Mar 11, 2024

May 13, 2024 – Annual Meeting